



THE HONORS COLLEGE RESEARCH FUND

The Honors College Research Fund allows exceptionally talented MSU undergraduates to conduct research in close collaboration with an MSU faculty member or other qualified MSU research sponsor. It is made possible by donations from alumni and other friends of the Honors College and is open to all MSU undergraduates. Proposals from all areas of the curriculum are welcome. Creative projects may also qualify for support if they contain a significant scholarly component.

The academic record of the applicant and the quality, feasibility and total cost of the proposed project will be considered in making awarding decisions. Projects must go beyond routine coursework, and generally funds may be applied to equipment and supplies which would otherwise be unavailable through the University. All equipment purchased through the Fund reverts to the sponsoring MSU department, so that such awards both encourage original undergraduate research and creative activity, as well as benefit the University in a modest way. These funds may not be used to support student salaries or stipends.

GENERAL INSTRUCTIONS

1. Requests for support may be submitted at any time. They will be reviewed on a rolling basis and decisions about funding will be communicated as soon as they have been made.
2. Before submitting an application, the student and faculty sponsor should discuss the project and review the application form. Any questions should be directed to zierler@msu.edu.
3. Requests should include a detailed research proposal with the following components:
 - a. An abstract of approximately 200 words that describes the project in language that can be understood by an intelligent layman.
 - b. A background statement describing the nature of the proposed research.
 - c. A research plan which includes a description of the methodology to be applied.
 - d. A description of the project's expected results, and the implications of those results for further scholarly or professional activity.
4. The proposal should include an itemized list of expenses to be supported by the Research Fund grant. **Prior to submitting this application to the Honors College, obtain the appropriate signatures from the supervising professor, department, and college, even if no funds are provided.** *If approved, Honors College funding is limited to a match of funding provided by the student's degree granting college, but shall not exceed \$500.* Determination of the amount of funding awarded, if any, is at the discretion of the Honors College.
5. Upon completion of the project, the student is expected to file a brief final report, including any plans for publication or further research.
6. Research involving humans (including, for example, medical records and survey data) must be cleared in advance with the appropriate Institutional Review Board. The sponsor must certify that such clearance has been received before an award can be made. For guidance in this area, contact the Director of the Human Research Protection Program.

SUBMIT COMPLETED APPLICATIONS TO:

Honors College Dean: zierler@msu.edu
The Honors College, 105 Eustace-Cole Hall

THE HONORS COLLEGE RESEARCH FUND

STUDENT APPLICATION

Date: _____

Name: _____ PID: _____

Academic Major(s): _____

Local Address: _____
Street City Zip

Local Phone Number: _____ MSU E-mail Address: _____

Cumulative G.P.A.: _____ Total Credits Completed: _____

Project Title: _____

Anticipated Starting Date: _____ Expected Completion Date: _____

Approximate Number of Hours to be Devoted to the Project: Per week _____ OR Total _____

Prior to submitting this application to the Honors College, obtain the appropriate signatures from the supervising professor, department, and college, even if no funds are provided. If awarded, Honors College research funding is limited to a match of funding from the student's degree granting college but shall not exceed \$500.

| | Amount of Funds Available from: | (Print) Name and Address | Signature & Date |
|---|---------------------------------|--------------------------|------------------|
| Supervising Professor | \$ _____ | _____ _____ | _____ _____ |
| Department | \$ _____ | _____ _____ | _____ _____ |
| College | \$ _____ | _____ _____ | _____ _____ |
| Additional Sponsoring Units (Fill in unit names; e.g., another department/college, Undergraduate Research office, etc.) | | | |
| _____ | \$ _____ | _____ _____ | _____ _____ |
| _____ | \$ _____ | _____ _____ | _____ _____ |
| Total Requested from The Honors College | \$ _____ | | |

OFFICE USE ONLY

Date: Funded _____ (Amount \$ _____) OR Revised Budget Requested _____ OR Not Funded _____

Account: _____ Subaccount: _____ N/A (Endowments Only) _____

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SPONSORS' ENDORSEMENT

Name: _____ Title/Position at MSU: _____

Department or Address: _____

Phone Number: _____

MSU E-mail Address: _____

Please explain the role you expect to play in the student's project, and estimate the student's ability to complete the project successfully in the time proposed.

Project description has been submitted to the appropriate Review Board (BIRB/CRIRB/SIRB/IUCAC):

Project has already been approved by the appropriate Review Board (Include IRB number):

Project involves no human or animal subjects or data derived from humans or animals:

MSU Sponsor Signature _____

Date _____