SCHOLARSHIP/FELLOWSHIP APPLICATION

Genevieve Gillette Fellowships
Hymen and Miriam Stein Scholarship

These awards assist Honors College members who propose a substantial, interesting, and innovative senior thesis or equivalent project. Both awards provide a stipend to cover living expenses during the summer before the senior year. The Stein Scholarship also provides a scholarship during the student’s senior year. **Students who receive these awards may not be enrolled in classes during the summer supported by the scholarship.**

Students may apply for both of these awards with a single application. All eligible applications will be considered for each award. Individual students, however, will not receive multiple awards within a single application period.

**INSTRUCTIONS**

1. Prepare and attach a detailed research proposal which includes an abstract, and detailed discussions of the background, methods, expected results, and the significance of the possible outcomes of your research within the field as a whole. This proposal should describe the specific work planned for the summer to be funded. See the attached Research Proposal Guidelines page for more information.

2. Please have a **faculty member** submit a letter of recommendation to the Honors College, 105 Eustace-Cole Hall or hcawards@msu.edu by March 1. This letter should provide an evaluation of the applicant’s qualifications and promise along with an opinion of the quality and feasibility of the research activity being proposed. See the attached form for more information.

Name: __________________________________________________________________

PID: ___________ Major(s): ________________________________

E-mail address: __________________________________________

**PLEASE COMPLETE ALL PAGES OF THIS APPLICATION.**

gillette_stein_appl
SCHOLARSHIP/FELLOWSHIP APPLICATION (cont.)

Genevieve Gillette Fellowships
Hymen and Miriam Stein Scholarship

I understand that by submitting this application, I am giving permission to share the information on my application materials, as well as my MSU transcript with the members of the Honors College committee responsible for awarding the Gillette and Stein Scholarships.

Upon completion of the project, I agree to file a brief final report, including any plans for publication or further research.

If I receive an award, I authorize the Honors College to release my name and major along with other award recipients in the form of a press release, and in internal and external communication materials.

_____________________________  ________________________  ___________________
Name (please print)                      Signature                      Date

SUBMIT ALL APPLICATION MATERIALS BY MARCH 1
TO: The Honors College, 105 Eustace-Cole Hall or fax to 517/353-4721
Abstract: A brief overview of your project helps to orient the Research Committee to what will follow. Usually, one page, or at most two, is sufficient. Provide a brief statement of the background or context in which your research is set, a statement of the hypothesis or thesis you will examine, the experiment or project which you will carry out to evaluate the hypothesis, and the way in which the data will be examined in order to evaluate the hypothesis. Finally, include a brief statement about the significance of your research.

Introduction: The primary focus of the introduction should be a review of the specific background material underlying your proposed research. Although the final written report of your project should include a scholarly review of relevant literature, the literature review in the proposal is usually less comprehensive, consisting primarily of those things which relate directly to the project. The introduction should also make the case for the significance of the problem.

Methods: The methods section should describe the methods you will use to gather data. A rule of thumb which usually works well is to include everything that someone else would need to know to replicate your work. If some decisions about the details of the methodology will depend upon the work which you will carry out early in the project, be sure to discuss those decisions and how you will go about making them. In particular, please be specific about the details of the work you plan to do during the summer for which you are requesting funding. Finally, acknowledge any rules regarding research with humans or animals with which your research must and will comply, including compliance with MSU’s Institutional Review Board (IRB) policies and procedures.

Results: Although you do not have results in hand, you should describe what kind of data will be collected and how they will be analyzed. Describe, to the best of your ability, the data summaries which you will prepare and the statistical analyses which will be carried out. Be as explicit as possible in describing which aspects of your data will relate to specific aspects of your hypotheses. How do you think your data will enable you to answer your research questions? If you are uncertain about how you will conduct your research, indicate what you will need to learn to do so.

Discussion: Outline the possible outcomes of your research, and how you will interpret them in the light of the questions you initially set out to answer.

Bibliography: List the references which you consulted in preparing your proposal which are cited in the text.

NOTE: The proposal should not exceed ten pages double-spaced, excluding references. It should be in 12 point font with one inch margins.
SPONSOR’S ENDORSEMENT

Name: ___________________________________ Title or Position: _____________________________

Department or Address: _____________________________________________
_________________________________________________________________

Phone: ____________________

Please attach a letter of recommendation which describes your past involvement with the student, explains the role you expect to play in the project, and estimates the quality and feasibility of the research activity being proposed.

Project description has been submitted to the appropriate Review Board (BIRB/CRIRB/SIRB/IUCAC):

_____________________

Project has already been approved by the appropriate Review Board (Include IRB number):

_____________________

Project involves no human or animal subjects or data derived from humans or animals:

_____________________

Sponsor Signature                       Date