Honors Option with Service-Learning Focus: Agreement Form

The Honors Option with a service-learning focus offers Honors College students the opportunity to earn honors credit while gaining meaningful, hands-on experience that benefits the community.

Instructions:
This agreement form is a template provided to students, faculty members, and community partners to consider the key elements of a quality service-learning experience in the design and implementation of the Honors Option. Students interested in receiving credit for the Honors Option are to complete this form by the third week of class in the semester in which they are enrolled in the designated course as a means to solidify the agreement made with the faculty instructor and help guide their work throughout the term.

1. Course Information:
   
   Course Subject: ___________  Course Number: ___________

2. Proposed Service-Learning:
   
   • Detail service activities:

   • Describe community need this project addresses:

   • Community partner contact information:

   Name: ____________________________________________________________

   Organization: ______________________________________________________

   Email: __________________________  Phone Number: __________________

3. Learning Objectives:
   
   • Detail objectives for service component:
     a. 
     b.
Connection to Course Learning
- Explanation of how service component connects to this course:

4. Orientation to Service:
- Completion date of MSU’s Tools of Engagement:

5. Reflection:
- Outline ways student will demonstrate the connection between the service component and to the scope of the course (e.g., journal, paper, presentation, other products):
  a. 
  b. 
  c. 

6. Registration with CSLCE:
- Date student registered project with Center for Service-Learning and Civic Engagement: ________

Contact: Christie Schichtel, Center for Service-Learning and Civic Engagement
Student Services Building, Room # 345
517-353-4400 schicht3@msu.edu

7. Signatures:
- Student agrees to complete the above project by the specified due date.
- Student agrees that if the project is not completed by the due date, no Honors Option credit will be given for the project unless special arrangements have been made in advance.
- Student agrees to notify Faculty Member and Community Partner as early as possible if Student will not finish the Honors Option for any reason.
- Faculty, community partner, and student will negotiate and record any changes to the agreement after signing.

Student Name: ________________________________________________
Student Signature: ____________________________________________ Date: __________

Faculty Member Name: ________________________________________
Faculty Member Signature: _______________________________ Date: __________

Community Partner Name: ________________________________
Community Partner Signature: ____________________________ Date: __________