



THE HONORS COLLEGE RESEARCH FUND

The Honors College Research Fund allows exceptionally talented undergraduates to conduct research in close collaboration with a faculty member or other qualified research sponsor. It is made possible by donations from alumni and other friends of the Honors College and is open to all MSU undergraduates. Proposals from all areas of the curriculum are welcome. Creative projects may also qualify for support if they contain a significant scholarly component.

In awarding grants, a screening committee considers the academic record of the applicant and the quality, feasibility and total cost of the proposal. Projects must go beyond routine coursework, and generally funds may be applied to equipment and supplies which would otherwise be unavailable through the University. All equipment purchased through the Fund reverts to the sponsoring department, so that such awards both encourage original undergraduate research and benefit the University in a modest way.

Requests from the Honors College Research Fund are limited to a maximum of \$500.

GENERAL INSTRUCTIONS

1. Requests for support may be submitted at any time. They will be reviewed on a rolling basis and decisions about funding will be communicated as soon as they have been made.
2. Before submitting an application, the student and faculty sponsor should discuss the project and review the application form. Any questions should be addressed to the Dean of the Honors College.
3. Requests should include a detailed research proposal with the following components:
 - a. An abstract of about 200 words that describes the project in language that can be understood by an intelligent layman.
 - b. A background statement describing the nature of the proposed research.
 - c. A research plan which includes a description of the methodology to be applied.
 - d. A description of the project's expected results, and the implications of those results for further scholarly or professional activity
4. The proposal should include an itemized list of expenses to be supported by the Research Fund grant. See the attached form for more information. Requests should also be accompanied by a summary of cost sharing with the student's department and college or other units. Whether or not these units provide funding, an endorsement of the request from both the department and the college is still required. Use a copy of the attached form to provide this information.
5. Upon completion of the project, the student is expected to file a brief final report, including any plans for publication or further research.
6. Research involving humans (including, for example, medical records and survey data) may have to be cleared in advance with the the appropriate Institutional Review Board. The sponsor must certify that such clearance has been received before an award can be made. For guidance in this area, contact the Director of the Human Research Protection Program.

SUBMIT COMPLETED APPLICATIONS TO:

Cynthia Jackson-Elmoore, Dean
The Honors College, 105 Eustace-Cole Hall

THE HONORS COLLEGE RESEARCH FUND

STUDENT APPLICATION

Date: _____

Name: _____ PID: _____

Academic Major(s): _____

Local Address: _____
Street City Zip

Local Phone Number: _____ E-Mail Address: _____

Cumulative G.P.A.: _____ Total Credits Completed: _____

Project Title: _____

Anticipated Starting Date: _____ Expected Completion Date: _____

Approximate Number of Hours to be devoted to the project: Per week _____ OR Total _____

Because funding from the Honors College is limited to \$500, it may be necessary to obtain additional support to conduct this research. List the amount and source of any additional funding for the proposed research and obtain the appropriate signatures. A signature is only required from the individual/entity providing additional funding (e.g., supervising professor, department/unit, college). If there is no additional funding, simply indicate "zero" in each area.

	Amount of Funds Available from:	(Print) Name and Address	Signature
Supervising Professor	\$ _____	_____ _____	_____
Department/Unit	\$ _____	_____ _____	_____
College	\$ _____	_____ _____	_____
Total Requested From Honors College:	\$ _____		

If this project is funded by the Honors College, I agree to use Honors College funds only for the purposes listed in my project description. I agree to acknowledge funding support from the Honors College in any presentations and/or publications. Upon completion of the project, I agree to file a brief final report, including any plans for publication or further research.

Signature of Applicant

Date

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SPONSOR'S ENDORSEMENT

Name: _____ Title or Position: _____

Department or Address: _____

Phone: _____

Please describe your past involvement with the student, explain the role you expect to play in the project, and estimate the student's ability to complete the project successfully in the time proposed.

Project description has been submitted to the appropriate Review Board (BIRB/CRIRB/SIRB/IUCAC):

Project has already been approved by the appropriate Review Board (Include IRB number):

Project involves no human or animal subjects or data derived from humans or animals:

Sponsor Signature

Date

OFFICE USE ONLY

Date: Funded _____ (Amount \$ _____) OR Revised Budget Requested _____ OR Not Funded _____
